

TRI-STATE BIBLE COLLEGE

Fulfill Your Ministry



2021 Annual Security Report (ASR) And 2021 Drug and Alcohol Abuse Prevention Program Report (DAAPP)

(Posted October 1, 2021)



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ANNUAL SECURITY REPORT AND ANNUAL DAAPP REPORT – 2021

(Posted October 1, 2021)

It is the policy of Tri-State Bible College to provide an environment that promotes the safety and well-being of students, employees, volunteers, visitors, and all others while in the classrooms, library, and other property belonging to or being used for the purpose of the everyday operations of TSBC. To meet this objective, Tri-State Bible College annually publishes for public review this report – *Annual Security Report and Annual Drug and Alcohol Abuse Prevention Program Report (ASR/DAAPP)*.

Distribution of ASR/DAAPP

This report is available to the public on the TSBC website (www.TSBC.edu). In addition, this report is distributed to current students, employees, and volunteers. This report is also distributed to prospective students, employees, and volunteers. Printed copies are available upon request. The Vice President of Academic Affairs, the Vice President of Administrative Affairs, and the Biennial Review Committee manage this report at TSBC.

Terms of Policy

All members of the TSBC community are expected to demonstrate love for the Lord Jesus Christ and other members of the TSBC community. Criminal behavior and/or social behavior that hinders a person's testimony for the Lord, causes a brother to stumble, or undermines the purpose of TSBC is forbidden. This includes, but is not limited to, all offenses of a criminal nature, a sexual nature, a racial nature, or a substance abusive nature. Tri-State Bible College does not discriminate on the basis of race, color, sex, age, physical handicap, religion, nationality, marital status, cultural, racial, or ethnic backgrounds in its educational programs or hiring practices.

TSBC prohibits students, employees, volunteers, visitors, and all others from bringing, illegal drugs, alcoholic beverages, and any other materials that would hinder the safety and well-being of persons on campus. This includes, but not limited to, computer messages or software, or graphical objects or literature of a pornographic or racially discriminating nature. TSBC administration will be the sole authority for determining which materials hinder the safety and well-being of other people on campus.

Tri-State Bible College acknowledges that activity involving sexual or racial harassment is strictly forbidden by federal and state law. Any activity of sexual or racial harassment will be reported to the proper authorities. Sexual harassment is unwelcomed sexual advances or requests for sexual favors. Sexual harassment may be physical contact or oral/written communication. Racial

harassment is an act designed to intimidate, humiliate, ridicule or undermine the confidence of a person by reason of a person's race, color, nationality, ethnic or national origins, religion, or belief. Racial harassment includes any physical and/or verbal intimidation and the use of racial/ethnic slurs or symbols.

TSBC forbids the serving or consumption of alcoholic beverages at all locations, functions, and events sponsored by TSBC either on or off campus. Students, faculty, staff, and other TSBC representatives who violate this policy are subject to disciplinary action, including expulsion from school or dismissal from employment. Prosecution to the fullest limits of federal, state, and local laws may also be pursued.

Violation of Policy

When a violation is suspected, Tri-State Bible College administration reserves the right to examine any person and/or property brought on campus. Property includes, but is not limited to, automobiles, backpacks, notebooks, computers, and clothing. Campus includes, but is not limited to, churches, restaurants, dining halls, and any other property used for the conducting of Tri-State Bible College business, whether owned by TSBC or used by permission.

Tri-State Bible College administration reserves the right to expel violators from the campus. This includes the use of police and/or whatever force is necessary to expel those who refuse to leave. Violators of this policy will be banned from TSBC campus until the administration gives written permission to return.

2021 Annual Security Report (ASR)



(Posted October 1, 2021)

ANNUAL SECURITY REPORT (ASR)

The Clery Act

The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, codified at 20 USC 1092 (f), is a federal law that requires higher education institutions to disclose annual information about security policies and crime statistics. All public and private post-secondary educational institutions participating in federal student aid programs are subject to it.

The *Clery Act* requires colleges and universities to distribute the Annual Security Report (ASR) to students and employees every October 1. The ASR must include statistics of campus for the preceding three calendar years, plus details about efforts taken to improve campus safety.

Our new strategic plan aims to improve infrastructure services. In order to improve campus safety in 2021, TSBC has hosted seminars presented by Tri-State Family Connections (9/20-21/2021), which addressed topics such as (a) harm reduction for those with substance abuse disorder, (b) the hows and whys of family support, and (c) the brain science of addiction. Additionally, our Vice President of Operations, who researches and organizes contract laborers for jobs on campus, has implemented a policy requiring references for any contract laborer on campus. We have completed a cyber security risk assessment and appointed a cyber security point-person to solve the needs revealed in the assessment. For 2022, we plan to explore better lighting solutions for our courtyard and spaces between buildings. We also plan to implement a reporting mechanism for the campus community to provide input through campus safety suggestions. We have reviewed our Appeals Process (located in the Appendices), which resulted in a commitment to review and update Step One at both locations for October 2022. Regarding cyber security, we have started discussions for a home-internet usage agreement for faculty and staff who use college devices off-campus as an update for our 2022–2023 Faculty & Staff Manual.

Upon completion of this 2021 report, we invited an external review committee to evaluate the report. The committee consisted of one male student, one female student, and one Student Advisor, who is not part of the committee that produced this year's report. The results of the external review will be utilized for our 2022 Annual Security Report, which will involve the following: (1) gaining greater clarity and understanding from our accrediting association and USDE (Title IX) regarding sexual orientation and discrimination at non-profit, private religious schools; (2) reviewing additional emergency situations that can affect campus activity, such as power outages and utility outages; and (3) an assessment of tornado safety spaces and fire safety in the Marquardt Learning Center and in the Staten Administrative Building.

Safety Tips

Safety for students and employees is everyone's business and responsibility! Some tips for keeping yourself safe are:

- Lock your automobile when not occupying it.
- Engrave an identifying number (preferably your driver's license number and state) on your personal property, such as computers, TVs, VCRs, etc.
- Store valuables out of sight. Record the serial number, model number, and brand name of valuables that you bring on campus.
- Do not keep large amounts of cash or jewelry on your person or in a classroom.
- Be aware of strangers loitering suspiciously in the halls. Report any suspicious individuals or activities to a faculty or staff member for assistance.
- Do not allow people you do not know to enter the building. If an unauthorized person pushes past you or follows you in the door, immediately inform a faculty or staff member.
- Do not prop open entrance doors.
- Do not jog or walk alone after dark in areas that are unlit or dimly lighted.
- When security assistance is needed, contact a faculty or staff member.
- Advice and directions for online safety are located in the TSBC Catalog/Handbook for the current academic year.

Safety Escort

In an effort to provide safety for individuals on campus or other facilities being used by TSBC, a faculty or staff member and/or a representative from the TSBC Campus Safety Team will upon request assist students, faculty, staff, and visitors when walking between buildings or to vehicles. Contact a faculty or staff member by calling 740-377-2520, or call Ext. 10, 14, 18, or 15 from any on-campus phone to request services.

Escort service is restricted to TSBC property and the city streets in the immediate area. We regret that the Campus Safety Team is not equipped to provide a vehicle lock-out response.

EMERGENCY PHONE NUMBERS

In an emergency, anyone may call 911 using any telephone on campus. For an emergency that requires 911 assistance, please be prepared to tell the dispatcher your name, location, telephone number, and the nature of the emergency. After speaking with the 911 dispatcher, contact any faculty or staff member, if possible, to assist.

Emergency Number for South Point Police, Fire, or Ambulance

911

Pertinent Non-Emergency Numbers

Ohio State Highway Patrol: 740-377-4311

Lawrence County Sheriff/South Point Police: 740-532-3525

South Point Fire Department: 740-377-4443

Lawrence County Poison Center: 800-222-1222

The Ohio State Highway Patrol will respond to all calls made from any member of the TSBC community. Response time is determined by situational priority.

Emergency	College Phone	Non-College Phone
EMS Ambulance	911	800-282-7777 740-643-0546
Fire	911	911
Ohio State Highway Patrol	911	740-377-4311
Lawrence County Sheriff/South Point Police	911	740-532-3525
Cabell Huntington Hospital		304-526-2000
King's Daughters Hospital		606-408-4000
St. Mary's Hospital		304-526-1234
Poison Control Center		800-222-1222
President	Ext. 15	740-377-2520
VP of Administrative Affairs	Ext. 10	740-377-2520
VP of Operations	Ext. 18	740-377-2520
VP of Academic Affairs	Ext. 10	740-377-2520
VP of Akron Additional Location		330-906-2479
Campus Counseling Team: Ted Williams Kristi Reeves, and Dr. Brad Brandt	Ext. 19	740-302-8299 606-388-3120 740-574-5116
Financial Aid	Ext. 12	740-377-2520
Library	Ext. 26, 27	740-377-2520
Registrar	Ext. 10	740-377-2520

Bold lettering indicates the services are available on South Point TSBC campus.

CALLING 911

When I call 911, what will the dispatcher ask me?

The 911 dispatchers are trained to verify your location. Be sure to tell the dispatcher exactly where you are, including if you are in a house, an apartment, a vehicle, etc. Tell the dispatcher the telephone number where you are calling from so that he/she may call you back if you become disconnected or if more information is needed later. Be sure to communicate to the dispatcher the exact nature of the problem. In the event of a serious police emergency or a medical emergency call, the dispatcher may ask you if you can stay on the telephone while the police or ambulance is enroute. Many times further information can be learned to help the police, or you may be able to help a sick or injured person (maybe even save a life) with instructions from the dispatcher until the ambulance arrives.

The following section describes the Do's and Do Not's of 911 under its original "emergencies only" purpose.

Dial 911 only for an emergency

An emergency is any serious medical problem (chest pain, seizure, bleeding), any type of fire (business, car, building), or any life-threatening situation (fights, person with weapons, etc.). Most jurisdictions also urge citizens to use 911 to report crimes in progress, whether or not a life is threatened.

Do not dial 911 for a non-emergency. Instead, dial Ohio State Highway Patrol non-emergency telephone number (740-377-4311). A non-emergency incident is a property damage accident, a break into a vehicle, and a theft of property when the suspect is gone. Vandalism, panhandlers, intoxicated persons who are not disorderly, or cars blocking the street or alleys are also non-emergency incidents.

Your 911 call will automatically be routed to the police, fire, or EMS agency that handles the area where the telephone is located. In general, 911 calls are answered by the area's emergency agency, which either handles the call or transfers it immediately to the appropriate agency.

If you dialed 911 in error...

Do not hang up the telephone. Instead, stay on the line and explain to the dispatcher that you dialed by mistake and that you do not have an emergency. If you hang up, a dispatcher will call back to confirm that there is no emergency. If you do not answer, a police officer or deputy must be dispatched to confirm that you are OK. This will needlessly take resources away from genuine emergencies.

Briefly describe the type of incident you are reporting

For example, "I'm reporting an auto fire," or "I'm reporting an unconscious person," or "I'm reporting a shoplifter." Then stay on the line with the dispatcher--do not hang up until the dispatcher tells you to do so. In some cases, the dispatcher will keep you on the line while the emergency units are responding to ask additional questions or to obtain on-going information.

Let the dispatcher ask you questions

Dispatchers have been trained to ask questions that will help prioritize the incident, locate it, and speedily give an appropriate response. Remain calm and speak clearly. If you are not in a position to give full answers to the dispatcher (the suspect is nearby), stay on the phone; and the dispatcher will ask you questions that can be answered "yes" or "no."

Be prepared to describe your location and the location of the emergency

Although an enhanced 911 system will display your telephone number and location, the dispatcher must confirm the displayed address or may ask you for more specific location information about the victim or suspects.

If you are a cellular caller, your telephone number and location will not be displayed for the dispatcher's reference. You must be able to describe your location so emergency units can respond. Be aware of your current city or town, address, highway and direction, nearby cross-streets or interchanges, or other geographic points of reference.

Cellular 911 calls are frequently routed to a central PSAP that could be many miles from your location. Be prepared to give the dispatcher your complete location---city or town, address or location, inside or outside, what floor or room, etc.

Be prepared to describe the persons involved in any incident

This includes race, sex, age, height and weight, color of hair, description of clothing, and presence of a hat, glasses or facial hair.

Be prepared to describe any vehicles involved in the incident

This includes the color, year, make, model and type of vehicle. If the vehicle is parked, the dispatcher will need to know the direction it's facing. If the vehicle is moving or has left, the dispatcher will need to know the last direction.

Be patient as the dispatcher asks you questions

While you are answering the dispatcher's questions, he/she is entering or writing down the information. If you are reporting an emergency, most likely a response is being made while you are still on the line with the dispatcher.

Listen to the dispatcher's instructions for assistance if you are in danger yourself

The dispatcher may tell you to leave the building, secure yourself in a room, or take other action to protect yourself.

Don't hang up until the dispatcher tells you to do so

Follow any instructions the dispatcher gives you, such as meeting the officers at the door or flagging down the firefighters at the curb.

If you are able and have certified training, apply first aid to any victims who need it

Give the victim reassurance that help is on the way. Gather any medications the victim is taking that the medical crew will need to take with the victim. Secure any dogs or other pets that may interfere with the emergency response.

WHAT IS OR IS NOT AN EMERGENCY?

An Emergency IS

- when someone's health, safety, or property is threatened and that person needs the immediate assistance of the campus safety, police, and/or fire or ambulance services to deal with a threat.
- when reporting a crime in progress or a life-threatening or violent situation and immediate police assistance is needed.
- when reporting a fire on campus or any other location and immediate fire assistance is needed.
- when immediate medical attention or transport is needed for victims of serious accidents or illnesses, such as a heart attack, and immediate ambulance assistance is needed.

An Emergency IS NOT

Please **Do Not Call** 911 if the situation is not an emergency. Call the appropriate department that should address your concern. The following conditions are not emergencies.

- Situations that are not dangerous
- General information, i.e. school closings, office, or department hours, etc.,
- Directory assistance
- Non-emergency escorts
- Information about library assistance
- Information about parking
- Broken lights or equipment

EMERGENCY SITUATIONS

An emergency campus event is defined as any incident that threatens the lives or safety of TSBC students, faculty, staff, or visitors to the campus. This includes, but is not limited to, natural disasters such as fires, floods, tornados, earthquakes, or manmade dangers such as a chemical spills, terrorist attacks, or the actions of someone intent on doing bodily harm to another person on TSBC property or other facilities being used by permission by TSBC.

Fire Emergency

If you discover a large fire, immediately pull the building fire alarm to notify the occupants and call the fire department at 911! If possible, contact a faculty or staff member for assistance in evacuating the building. Quickly leave the building using the nearest exit. Keep calm and assist

any person(s) with disability. After exiting the building, walk directly to the parking lot fence line and remain away from the building until receiving an "All Clear" from the Campus Safety Team.

If you detect a small fire (i.e. trash can fire), pull the alarm before attempting to extinguishing it with one of the wall mounted fire extinguishers located in every building. The fire extinguisher is used by pulling out the pin and squeezing the handle at the top of the extinguisher. Point the stream at the base of the flame source until it is completely extinguished.

Fire drills for students, visitors, faculty, and staff will be conducted by Campus Safety Team at various times during each semester. It is a violation of the law not to evacuate the building during a fire drill.

Medical Emergency

For any medical emergency, dial 911 from any campus location for assistance. Inform the dispatcher of the situation. If possible, inform Campus Safety personnel to assist.

If the person is conscious and able to talk, find out his/her name and what happened. Try to make him/her comfortable until the paramedics arrive. Note: If the person has a preference for a particular ambulance service or hospital, inform the dispatcher.

Police Emergency

If police assistance is needed, call the Ohio State Highway Patrol either via 911 (emergency) or 740-377-4311 (non-emergency). Contact a faculty or staff member, if possible, to assist. Response time to your call will be dependent upon the specific need and existing call volume (i.e. a stolen bicycle complaint will be prioritized lower for immediate police response than a fight in progress call).

Tornado

- A tornado may travel at speeds of 40 to 60 MPH.
- Wind speeds can be as high as 250 MPH on the outside of the funnel.
- Some tornados have been known to slash a path more than 100 miles long.
- Most tornados come from the southwest and travel to the northeast.

In the well-respected book "In a Life and Death Arena, Some New Ideas About Tornados" by Ed Weigel, it is stated that "the safer places in a school with no basement usually will be on the lowest floor in interior corridors that run only to the east or north, where wind forces usually will be less destructive." At TSBC, the proper location for sheltering is the alumni corridor in Broomhall Bible Research Center.

Researchers say that in their opinion, the principle effects of a large tornado, in order of importance, include:

- The disintegrating pressure of wind against windows, doors, and walls.
- The devastating effect of missile type objects propelled by these winds.
- The collapse of high portions of buildings such as chimneys into lower parts which otherwise would suffer little damage.
- The explosive pressure differential when air pressure inside a building is momentarily greater than outside.

When a tornado warning occurs, proceed to a shelter area, if time permits. The better your shelter is the better your ability to avoid injury. Persons in each building should go to the lowest floor. If time permits, go to a building with a basement; remain in hallways and out of the line of flying glass. If there is not time to go to a lower floor, lie on the floor or under a desk with your head pointed away from windows and outside wall openings. Heavy furniture or desks provide protection. Remain stationary for at least 15 minutes in case the tornado doubles back. If you suspect the building you are in has structural damage, evacuate as soon as the all-clear has been sounded.

Earthquake

You will have little to no notice of an earthquake. In the event of an earthquake:

- If you are outside, move away from any building and avoid utility poles and overhead wires.
- If you are inside, try to stay clear of windows, light fixtures, and suspended objects. Also, stay clear of rooms, such as a gym, where there are long spans between ceiling supports.

After the earthquake has stopped, quickly evacuate the building and move to an open area outside. Remember, there may be aftershocks that follow, so move quickly when the earthquake stops! Do not re-enter any building until it has been inspected and declared safe by competent personnel.

A damaged structure can be re-occupied only after authorization by the city and/or state authorities. TSBC officials will be notified of the corrective actions to be taken to return a building.

Hazardous Materials (HAZMAT)

For any suspected HAZMAT incidents, the Ohio State Highway Patrol should immediately be called at 911 for assessment of the incident. Stay clear of the area!

Spills

The accidental spill of material considered hazardous must be handled by qualified personnel. The qualified personnel will seal off the area to prevent entry. If possible, they will shut off any sources of ignition at the spill. The spill must be contained to prevent the chemical from entering the drains or other uncontrolled areas.

Clean-up should be completed with proper equipment and materials for the particular substance. Once the clean-up is completed, the substance and other materials must be disposed of according to EPA standards.

Transportation of hazardous material that is either highly flammable or suspected to be explosive shall be directed by the Ohio State Highway Patrol and/or fire department. Such transfer and/or transportation must be executed with life safety as the number one priority at all times.

Handling of Body Fluids/Waste

Do not handle body fluids or waste. Body fluids consist of blood, urine, feces, vomit, saliva, etc.

If you find body fluids, use the following procedures:

- Keep the area clear of other people.
- Contact a faculty or staff member or call the Vice President of Operations at Ext. 18. The proper authorities who are trained and equipped to handle these items will be notified immediately.
- Wash thoroughly using soap and water any exposed skin that may have come into contact with the fluid accidentally.

Further questions should be directed to the poison control center 1-800-222-1222.

PROCEDURES DURING AN EMERGENCY

Evacuation Areas

A member of the Campus Safety Team or other faculty or staff member will initiate the process of emergency evacuations, other than fire alarms.

In the event of a fire alarm or any other incident which requires the evacuation of a building, all persons must evacuate immediately to the designated exterior evacuation locations. Use the evacuation charts found on the walls of the classrooms for exiting a building.

Evacuation locations outside individual buildings are:

Broomhall Research Center	Just inside the front gate
Marquardt Learning Center/Henderson Library	Just inside the front gate
Walter E. Staten Administrative Building	Just inside the front gate

When gathering at the fence line, do not block entry to campus

Notification During Business Hours

Upon notification of a potential or an actual event, the Campus Safety Team will immediately attempt to notify all faculty and staff members to advise them of all necessary details and pertinent safety measures to be implemented. Safety personnel have the responsibility of notifying all students both on and off campus of the event. Students not on campus will be contacted via phone, text, or email. Information regarding the event will also be placed on the website (www.TSBC.edu) as soon as possible.

Due to the number of necessary calls, the call will be limited to the following message: “This is a campus safety alert. Due to the potential or on-going campus event, all students, faculty, staff, and others are requested to remain clear of the campus until further notice.” Please do not attempt to gain more information from the caller.

Campus Safety Team

In the case of an evacuation, the Campus Safety Team takes responsibility for working with faculty, students, staff, and any visitors on-site to execute an orderly evacuation. When on campus, each member of the Campus Safety Team is responsible for specific tasks during an emergency.

- Vice President of Operations is responsible for evacuating the Walter E. Staten Administrative building.
- A member of the Campus Safety Team is responsible for evacuating the Marquardt Learning Center/Henderson Library.
- Vice President of Finance and/or Vice President of Administrative Affairs is responsible for evacuating the Broomhall Research Center.
- Vice President of Academic Affairs and/or Vice President of Administrative Affairs is responsible for contacting all students.
- Vice President of Administrative Affairs is responsible for posting a website alert.
- Campus Safety Team personnel is responsible for contacting the proper authorities.
- Faculty or staff is responsible for notifying people within their immediate areas.

When designated Campus Safety Team members are not on campus, present members must assist where necessary in executing the evacuation.

All Clear Notification

An all clear notification will be given by the Ohio State Highway Patrol, local law enforcement, and/or emergency medical/fire and hazardous materials personnel. Only then will the Campus Safety Team issue an all clear to campus evacuees.

News Releases, Interviews, Etc.

A disaster or crime scene is the responsibility of fire and police personnel, and premature intrusion is a violation of Ohio Revised Statutes.

In order to coordinate written or oral communications or pictorial material that contains information about an occurrence or situation of any sort relating to TSBC with the news media, all news releases and media requests will be coordinated through the President of TSBC or an appointed representative. The President or appointed representative will be responsible for designating an area away from the incident as a press information/conference area.

SEXUAL ASSAULT

Sexual harassment is a violation of federal and state law, including Title IX of the Education Amendments of 1972. A person's statements or behaviors of a sexual nature can be construed as harassment when they include, but are not limited to rape, acquaintance rape, and other forcible or non-forcible sex offenses that interfere with work, study, or living conditions by creating an intimidating, hostile, or offensive environment. Attempting to coerce another individual into performing a sexual activity through denial of grades, employment, admissions, athletic or extracurricular activities, distribution of financial assistance or institutional resources, promotion, or threat of discipline, etc. is also considered sexual harassment. TSBC recommends a careful reading of the [U.S. Department of Education's Office of Civil Rights Blog entry from 10.07.2020](#) for their definition of sexual harassment under the Title IX rule, which provides clarity to schools.

Offenses of a sexual nature will not be tolerated. Students, staff, faculty, or visitors who incur or witness a sexual offense should immediately report the offense to the Vice President of Student Affairs and/or any other available administrative person and file an official complaint using the "Appeal Form" located near the end of this report. The offense should also be reported to the local police by the witness or by the Vice President of Student Affairs. The evidence of the offense should be preserved when possible. Both the accused party and the victim have the right to have people present during questioning and throughout the investigation and disciplinary process. (Please see the Discipline and Dismissal Policy contained in this report.) For help and counseling because of a sexual offense, please refer to the Health Services section of this report. Upon request of the victim of a sexual offense, the administration of TSBC will change the victim's academic and/or attendance situation, when possible. The members of the Student Success Team

include the President, the VP of Administrative Affairs, the VP of the Akron Additional Location, and the Director of Financial Aid and Registrar at the Akron Additional Location.

Students, faculty, and staff should refrain from all contact of a sexual nature while on campus. Violations of this TSBC policy will result in investigations by the Student Success Team and may result in discipline, suspension, or expulsion. Both the accuser and the accused will be informed of the outcome of any TSBC proceeding brought alleging a sexual offense, drug or alcohol abuse offense, or any offense of hate crimes, whether racial or persecution of any kind, requiring investigation and/or discipline.

Procedural Guarantee for Cases of Sexual Assault

Sexual assaults are a very serious concern of TSBC's administration. If you feel you are the victim of a sexual assault on campus, TSBC will GUARANTEE you the following:

- The Campus Safety Team or someone appointed by them will meet with you privately at a place of your choice to take a report or discuss your case, whichever is your preference.
- TSBC WILL NOT release your name to the public or to the press.
- TSBC will not engage in pre-judging or victim blaming.
- TSBC will treat you and your case with the utmost courtesy, sensitivity, dignity, understanding, and professionalism.
- If you feel more comfortable talking with an official of the same gender, we will accommodate your request if possible.
- TSBC will assist you in arranging for any hospital treatment or other medical needs.
- TSBC will assist you in privately contacting a counselor and any other resource that may be of assistance to you.
- TSBC will fully investigate your case and will help you to achieve the best possible outcome. You will be kept up-to-date on the overall progress of the case. In those instances where arrest and prosecution of the suspect appears likely, the Campus Safety Team or appointee will discuss additional details of the case with you, particularly those related to prosecution and other judicial procedures that are normally followed.
- TSBC will continue to be available to you to answer any questions you may have, to further explain the system and process involved if necessary, and to be a listening ear if you desire.
- TSBC will give your case full and serious consideration regardless of your gender or the gender of the suspect. If you feel you are a victim of a sexual assault or sexual abuse, call the President of TSBC at 740-377-2520 at Ext. 15 and say that you PRIVATELY want to make a sexual assault or sexual abuse complaint. You may call any time. If there is no answer, leave a message. A return call will be made as soon as possible.

If you feel we have failed to achieve any part of the above guarantee, please contact the Campus Safety Team at 740-377-2520 Ext. 10, 18, or 15. The team will meet with you personally to address any problems you may have. One of our primary goals is to help make the TSBC campus

safe for students, faculty, staff, and visitors. Your cooperation and assistance in this very important endeavor is sincerely appreciated.

Victim's Rights

Victims of any sexual offense occurring on properties owned by TSBC or other sites used for TSBC programs should immediately report the incident to the TSBC Campus Safety Team. In cases of sexual assault, it is critically important that the victim:

- Seek medical attention immediately.
- Do not bathe or douche.
- Preserve clothing.

These steps are essential in the preservation of evidence necessary to prove criminal sexual assault.

Victims of sexual assault or abuse have many rights. If the assault or abuse occurs on property owned by TSBC or at other sites that are used for TSBC programs, the victim will be informed of his/her rights by TSBC. These rights include the following:

- The victim has the right to file criminal charges with law enforcement officials.
- At the request of the victim, TSBC will provide assistance in notifying the appropriate law enforcement authorities and disciplinary authorities of any incident of sexual assault.
- The Campus Safety Team or appointee will provide complete and prompt assistance in obtaining, securing, and maintaining evidence in connection with an incident of sexual assault.
- TSBC will assist the sexual assault victim or accuser in preserving materials relevant to a campus disciplinary proceeding.
- All reports of sexual assault or abuse will be investigated by proper campus personnel.
- The victim may be accompanied in campus proceedings by a support person of his/her choice. The victim should notify TSBC at least 48 hours in advance of the hearing for a support person to be present. The support person is not entitled to participate in judicial proceedings.
- Consistent with federal and state reporting requirements, the victim will be informed in writing of the outcome of any campus disciplinary proceeding concerning a sexual assault or abuse complaint.
- At the request of the sexual assault victim and/or in cooperation with appropriate law enforcement authorities, TSBC will provide assistance in shielding the victim from unwanted contact with the alleged assailant while on campus. Such assistance may include transferring the victim to alternative classes.
- TSBC will inform sexual assault or abuse victims of their rights to assistance by TSBC and community crisis intervention support and advocacy services and will provide assistance in obtaining these services.

TSBC COVID RESPONSE FOR CAMPUS SAFETY



Tri-State Bible College

Creating a Safe and Healthy Learning Environment

The following is a summary of TSBC's plans to ensure that the learning environment for our students is safe and healthy while providing the best Biblical and theological education available.



Prevention

- We have increased routine cleaning for all rooms, hallways, and surfaces.
- Hand sanitizer and sanitizing wipes will be available in all classrooms.
- Regular hand-washing will be required of all employees.
- We have increased outside airflow in classroom HVAC systems.
- Faculty, staff, and students should clean and sanitize surfaces and equipment in their own workspace, classroom, or lab, as appropriate, throughout the day.
- Shared tools and equipment will be sanitized after each use.



Face-coverings and Social Distancing

- All faculty, staff, and students **are encouraged to wear** face-coverings throughout the building and in classrooms until they are seated in the designated six-foot seating areas or are alone in a workspace.
- All courses have been moved to larger classrooms to enable six-feet of physical distancing.
- Clear signage emphasizing the use of facial coverings and reminding all to perform daily symptom assessments will be installed at appropriate building entry points and other areas throughout campus.



Response

- The administration will monitor reports from local health officials to respond to developing COVID-19 guidelines and policies.
- Any student or employee with symptoms or exposure to an infected person will self-isolate according to CDC guidance and all those with whom that person has come in contact will be notified.
- Should someone on campus become infected with COVID-19, the classroom and spaces that student touched will be deep cleaned.



Academic Adjustments

- All faculty are prepared to move to their courses to **modular or** online instruction if warranted by additional outbreaks.
- Students and faculty taking in-person classes who are exposed to COVID-19 will be allowed to continue the semester with remote learning.



Remote Opportunities

- TSBC has a variety of online education options for students who do not want to take in-person classes for Fall 2020.

2021 Drug and Alcohol Abuse Prevention Program Report (DAAPP)



(Posted October 1, 2021)

2021 DAAPP Biennial Review Committee

Bobby Mercer, VP of Administrative Affairs

Manfred Langer, VP of Operations

Rex J. Howe, President

Carol Leffingwell, Volunteer

Dr. Jeff Smith, Board of Directors

The Biennial Review Committee collaborated via email throughout the process of reviewing the DAAPP, then met on September 27, 2021 to finalize the document. The materials used included Tri-State Bible College's (TSBC) publications concerning drug related crimes and alcohol abuse, TSBC's Annual Crime Statistics Reports for the past three years (2018, 2019, and 2020), and seminars conducted at the South Point Campus (September 20-21, 2021) by Tri-State Family Connections related to Harm Reduction, Hows and Whys of Family Support, and Brain Science of Addiction. The committee also reviewed the [Clery Center's Project Plan](#) template. We selected an external review committee consisting of one male student, one female student, and one Student Advisor, who does not serve on the committee. Their feedback will be instrumental in our planning for our 2022 report. TSBC's present drug and alcohol abuse training program consists of drug and alcohol abuse related resources, along with the Christian code of conduct that is contained in our catalog and throughout the Bible, which forbids the abuse of drugs and alcohol. These beliefs are taught throughout the student's coursework at TSBC.

Between 2018–2020, there were no other crimes on campus or at additional locations used by TSBC. A comprehensive video has been prepared that explains safety and drug abuse prevention on college property. Each semester new students, employees, and volunteers are required to view the video. Beginning with the 2019 fall semester, students, employees, and volunteers will sign documentation that certifies they have viewed the video and understand their responsibility to conduct themselves accordingly. This documentation will be filed in office of the Vice President of Academic Affairs.

The college will distribute the ASR/DAAPP to all active and all known prospective students, employees, and volunteers. In addition, the ASR/DAAPP will be posted on its website. Printed copies will also be available upon request. The Biennial Review of DAAPP will be reviewed again in 2023 and each succeeding odd year.

DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM (DAAPP)

Under federal legislation entitled *The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA)*, an institution of higher education (such as Tri-State Bible College) is required to certify that it has implemented policies to prevent the abuse of alcohol and distribution of illicit drugs both by students or employees either on its premises and as a part of any of its activities. No institution of higher education shall be eligible to receive funds or any other form of financial assistance under any federal program without implementing policies about substance abuse.

TSBC is committed to providing a drug free environment. Any type of drug use, including alcohol, is dangerous and potentially life threatening. Drugs and alcohol adversely affect the body, mind and behavior. The institution also prohibits the use of tobacco products and electronic delivery devices on campus or at college sponsored events.

SUBSTANCE ABUSE POLICY

Since TSBC's South Point campus is located along the borders of three adjoining states (Ohio, Kentucky, and West Virginia), the administration has examined the policies of nearby colleges that are representative of the three states. Policies and guidelines of a local business in Kentucky and the VA Medical Center in West Virginia were also taken into consideration. The following policies and guidelines for TSBC have been set forth.

As required by Federal law, it is the policy of Tri-State Bible College to prohibit the use, sale, dispensing, possession, or manufacturing of illegal drugs and narcotics or alcoholic beverages on its campus or as part of any of its activities.

TSBC will not accept for enrollment any student or knowingly hire for employment any person who is a drug abuser or an alcoholic, whose current use of such substance prevents or impairs them from performing as students or employees, and who would constitute a threat to the property or safety of others. TSBC is unequivocally opposed to the misuse of lawful drugs as well.

All students and employees are expected to abide by the terms of this policy. It is the goal of TSBC through this policy to create a safe study/work environment.

DISCIPLINARY SANCTIONS FOR POLICY VIOLATIONS

Students and employees of TSBC will be referred for prosecution in accordance with local, state, and federal laws for bringing illegal non-prescribed drugs and narcotics or alcoholic beverages to the campus. Severe disciplinary sanctions up to and including expulsion or termination of employment will be imposed on students and employees for being under the influence of such substances on or off campus or possessing, dispensing, distributing, or illegally manufacturing or selling them on or off TSBC premises. Student and employee possessions are subject to search and surveillance at all times.

Any administrator, faculty, or other staff member who notices a student or other employee demonstrating unusual behavior patterns which appear to be drug, narcotic, or alcohol related should report the observed behavior to appropriate authorities. (See Discipline and Dismissal Policy in this report.)

Students or employees convicted of any criminal drug violation while enrolled or in the employment of TSBC will be dismissed immediately. Those who supply false or misleading admissions information with reference to their history of substance abuse will be dismissed immediately.

Students engaging in the use of drugs, narcotics, or alcohol and who voluntarily seek TSBC sponsored or private professional counseling will be given extra consideration in their effort to rehabilitate. TSBC sponsored counseling will be made available and confidentially will prevail. Academic performance and Christian character, not the fact that a student seeks counseling, will be the basis of all evaluation and assessment, assuming that the student adheres to the treatment plan and succeeds in the effort to rehabilitate.

An employee who is found to be a user of drugs, narcotics, or alcohol may be granted a leave of absence without compensation to undertake mandatory rehabilitation treatment at his/her own expense. The employee will not be permitted to return to work until certification is presented to the administration that the employee is capable of performing his/her job. Failure to cooperate fully with the rehabilitation plan will result in termination. An employee who is found to have falsified employment information with reference to his/her history of substance abuse will be terminated immediately.

Both students and employees are guaranteed due process; however, TSBC has the responsibility to uphold federal, state, and local laws regarding the use of drugs, narcotics, or alcohol. Students admitted to TSBC and personnel hired by TSBC accept the responsibility to conform to all rules and regulations concerning substance abuse matters. TSBC desires to create an environment that is safe for the students and for the employees. Each one of us has a responsibility to one another to conduct ourselves according to the rules of good behavior and conduct.

LEGAL SANCTIONS FOR UNLAWFUL POSSESSION OR DISTRIBUTION

Any student or employee who uses, sells, disperses, possesses, or manufactures illegal drugs, narcotics or alcohol will not be protected from criminal prosecution. Any information gathered in the disciplinary hearings of TSBC is subject to judicial subpoena and will be turned over to the proper legal authorities. Federal, state and local laws provide penalties for violations of prohibitions related to controlled substances.

Persons found guilty of violating statutes related to illegal or controlled substances may be ordered by the court to a facility where a program of education, treatment, and rehabilitation shall be prescribed. Students and employees of Tri-State Bible College who desire specific information related to drug sanctions, criminal prosecutions, and penalties for unlawful possession or distribution of illicit drugs and alcohol should research the following codes:

- The Kentucky Revised Statutes Manual
- The Ohio Revised Code
- WV Uniform Controlled Substances Act
- Liquor Control Laws for Ohio, WV, and KY
- Local Municipal Codes
- Federal Narcotic Act (Harrison)
- Federal Narcotic Drugs Import and Export Act
- Federal Food, Drug, and Cosmetic Act
- Federal Alcohol Administration
- US Code, Title 21 (Food and Drug), Part D (Offenses and Penalties)

HEALTH RISKS

The potential consequences of drug and alcohol use are enormous for students, employees, and TSBC. These include increased damages to buildings, disruption of work schedules, discipline incidents, arrests, physical injuries, accidents, and suicide attempts, to name just a few. Further, there is significant evidence that students and employees who consume alcohol and/or use drugs are more likely than others to have ineffective interpersonal relationships and increased incidences of absenteeism. Students who engage in the use of such substances are prone to earn lower grades, drop out of college more often, and suffer negative consequences. More specifically, when people use drugs/alcohol, they put themselves at risk for developing a variety of physiological side effects. The following list is not exhaustive.

Alcohol: Cirrhosis of the liver is closely linked to the consumption of alcohol. There is also a link between drinking alcohol and such conditions as heart disease, malnutrition, hypertension, and cancer. Serious nervous disorders, mental disorders, or brain damages are also risks. Alcohol, like many other drugs that affect the central nervous system, can be physiologically addictive. Drinking need not be long term or addictive to cause accidental injury or death. Even small amounts of alcohol limit coordination and increase a person's risk of becoming involved in a traffic or household accident. Alcohol consumption causes a number of marked changes in behavior. Even low doses can increase the incidence of aggressive behavior. Alcohol intoxication is equivalent to a drug overdose. Women who drink even small amounts during pregnancy may give birth to infants with fetal alcohol syndrome. Children of alcoholic parents have a 40% greater risk of developing alcoholism than those of non-alcoholic parents.

Marijuana: Some immediate physical effects of marijuana include a faster heartbeat and pulse rate, bloodshot eyes, and a dry mouth and throat. Marijuana during pregnancy may result in premature babies and in low birth weights. Studies of men and women who use marijuana have shown that marijuana may influence levels of some hormones. Marijuana use increases the heart rate as much as fifty percent and can cause chest pain. Marijuana smoke irritates the lungs and damages the way they work, leading to emphysema and possible cancer. The mood-altering effects of marijuana are the result of the chemical delta – 9 tetrahydrocannabinol (THC). THC is fat-soluble and can remain in the body up to three weeks after smoking one marijuana cigarette. Consequently, even the occasional user can be detected through urinalysis. Research indicates that regular use may have long-term effects on the user's brain, heart, and reproductive organs. The numerous carcinogenic chemicals found in marijuana make it particularly harmful to the lungs. Loss of memory, lack of motivation, and diminished attention span are some of the effects of regular marijuana use. Long-term use may result in psychological dependence and change in tolerance.

Opiates (Opium, Morphine, Fentanyl, Heroin, Codeine, and Demerol): Over time, opiate users may develop infections of the heart lining and valves, skin abscesses, and congested lungs.

Infections from unsterile solutions, syringes, and needles can cause illness such as liver disease, tetanus, and serum hepatitis.

Hallucinogens (LSD, Mescaline, Psilocybin, DMT, and PCP): Users of hallucinogens sometimes develop signs of organic brain damage, such as impaired memory and attention spans. Mental confusion and difficulty with abstract thinking may result from usage. Large doses of PCP may result in a convulsive seizure, coma, and death. Mood disorders occur, and the user may become violent, irrational, and potentially harmful to self and others. LSD, Mescaline, and psilocybin cause sensations and feelings to change rapidly. The user may experience panic, confusion, anxiety, depersonalization, and loss of control. While relatively rare, flashbacks may occur.

Barbiturates: Abusive doses of barbiturates (Seconal, Nembutal, Benzodiazepines, Valium, Librium, Tranxene, Quaaludes, Placidyl, Noctec, and Miltown) can cause slurred speech, staggering gait, poor judgment, slow and uncertain reflexes, unconsciousness, and even death.

Depressants: The use of depressants can result in a change in tolerance and physical as well as psychological dependency. The combining of several depressants (e.g. Valium and alcohol) will potentiate the depressant effects and multiplying the health hazards. Withdrawal symptoms include anxiety, vomiting, acute psychotic episodes, seizures, and death.

Steroids: Steroid users can experience serous cardiovascular, liver, central nervous system, gastrointestinal, and reproductive disorders. In males, use can result in sterility, impotence, and arrested growth. Psychological impairment includes mood swings, depression, and very aggressive behavior.

Narcotics: Tolerance, especially at the euphoric effect of narcotics and physical dependence, develops rapidly. In order to avoid the abstinence syndrome, the addict becomes preoccupied with acquiring the drug. Withdrawal symptoms are extremely uncomfortable, though they seldom are life threatening.

Stimulants (Amphetamines and Cocaine): An amphetamine injection creates sudden increases in blood pressure that can cause death from a stroke, very high fever, or heart failure. Long term, heavy use of amphetamines can lead to malnutrition, skin disorders, ulcers, and various diseases that come from vitamin deficiencies. Lack of sleep, weight loss, depression, and brain damage can also result from regular use. Users of cocaine report feelings of restlessness, irritability, anxiety, and sleeplessness. Occasional use can cause a stuffy or runny nose, while chronic snorting can ulcerate mucous membranes of the nose. Injecting cocaine with unsterile equipment can cause hepatitis or other infections. Death from cocaine is the result of multiple seizures followed by respiratory and cardiac arrest.

Crack: The general effects of using crack include extreme changes in blood pressure and increase in heart and respiration rates, insomnia, anxiety, nausea, tremors, convulsions, and death. Smoking crack can cause lung damage, heart attack, stroke, respiratory problems, weight loss, and generally poor health.

HEALTH SERVICES

Tri-State Bible College does not provide dispensary or clinical services. Therefore, any illness or injury commencing while on school property may be cared for at any of the locations listed below or at a doctor/facility of your choosing.

Emergency Services

Dial 911

Medical Transportation Services

Southeast Ohio Emergency Medical Service 800-282-7777

Medical Doctors

South Point Family Medical Center
55 Township Road 508 East
South Point, OH 45680
740-377-2712

St. Mary's ER
1408 Campbell Drive
Ironton, OH 45638
740 533-9710

King's Daughters Family Medical Center
384 County Road 120 South
South Point, OH 45680
740 894-2080

Mental Health Centers

Necco
178 Private Road 1943
South Point, OH 45680
740 263-2626

Shawnee Family Health Center
901 Washington Street
Portsmouth, OH 45662
740-354-7702

Hospitals

King's Daughters Medical Center
2201 Lexington Avenue
Ashland, KY 41101
606-408-4000

St. Mary's Medical Center
2900 First Avenue
Huntington, WV 25702
304-526-1234

Cabell Huntington Hospital
1340 Hal Greer Boulevard

Huntington, WV 25701
304-526-2000

Dentists

John M. Farley III, DDS
301 Park Avenue
South Point, OH 45680
740-377-2219

Hal Jeter, DDS
804 Fourth Street East
South Point, OH 45680
740-377-2020

DRUG/ALCOHOL COUNSELING AND INFORMATION PROGRAMS

Upon written request to the Counseling Department, Tri-State Bible College will disseminate vital information about the health risks associated with the use of illicit drugs and the abuse of alcohol. Counseling concerning drug and alcohol abuse is also available at TSBC. . Treatment programs in the area to which students and employees may refer to include the following:

Spectrum Outreach Services
214 South Fourth Street
Ironton, OH 45638
740-532-3767
www.spectrumoutreach.com

Prestera Center
216 Main St.
Huntington, WV 25702
304-525-7581
<https://www.prestera.org/>

Recovery Point of Huntington, Inc.
2425 Ninth Avenue
Huntington, WV 25703
304-523-4673
www.recoverypointwv.org

ProAct
800 20th Street
Huntington, WV 25703
304-696-8700
www.proactwv.org

Mended Reeds
700 Park Avenue
Ironton, OH 45638
740-532-6220
www.mendedreedsservices.com

Pathways, Inc.
201 22nd Street
Ashland, KY 41101
606-324-1141
www.pathways-ky.org

(This service location for Pathways, Inc. has substance abuse counseling and withdrawal programs on a 24-hour emergency service. Services include Crisis/Emergency Services, Adult Crisis Stabilization Unit, Outpatient/OP Services, AS Regional Withdrawal Unit, and DUI Alcohol Education.)

WV VA Hospital Substance Abuse Program
1540 Spring Valley Drive
Huntington, WV 25704
304-429-6741
www.huntington.va.gov

Confidential counseling and referral services are available at Tri-State Bible College with a licensed professional counselor. Students may walk into the Counseling Office or may set up an appointment by calling Ext. 19. Students may also seek spiritual guidance through TSBC professors and administrative employees.

STUDENT CONDUCT

Any student conduct that is deemed outside the expected spiritual standards of TSBC (see the current College Catalog/Handbook) will be handled in accordance with the standards of Scripture regarding confrontation and restoration in truth and love (e.g., Matt. 18:15–22; 1 Cor. 5:1–13; 13:1–13; 2 Cor. 5:20–21; 7:8–12; James 3:13–18; 5:19–20).

Procedure for Reporting Improper Conduct

1. Reports of improper conduct may be made by students, faculty, staff, and any other representative of TSBC and should be directed to the Vice President of Academic Affairs or other administrator with whom the reporter is comfortable.
2. The administrator will confer with the reporting party to ascertain the facts and to determine if any action should be taken.
3. If deemed appropriate, the Vice President of Academic Affairs may approach the student in an attempt to resolve the problem.
4. The Vice President of Academic Affairs will consult with the Student Success Team at his/her discretion. The Student Success Team or an appointed representative will explain the disciplinary process to the student. Actions noted below may be discussed.

Note: The Student Success Team consists of the Vice President of Academic Affairs, the Vice President of Administrative Affairs, the Counselor, and, if required, other personnel. The Vice President of Academic Affairs chairs this committee. The Student Success Team's role is to supplement the disciplinary decision making process of the Vice President of Academic Affairs. The Student Success Team acts on behalf of the larger TSBC community to determine the nature and extent of discipline.

5. After hearing the matter the Student Success Team will recommend appropriate action. This action may include, but is not limited to, work duties, formal letter of reprimand, probation, suspension, dismissal, or expulsion.
 - a. Work Duties – The student is responsible to complete an assigned ministry within a specified period of time.
 - b. Formal Letter of Reprimand – A formal written warning to a student whose character/conduct is unacceptable by TSBC standards will be processed by the Vice President of Academic Affairs to encourage a positive response. This letter will be a permanent part of the student's file and failure to respond positively may lead to further discipline.

- c. Probation – A student may be placed under certain restrictions to be specified by the Vice President of Academic Affairs or the Student Success Team. In most cases it may be assumed that any further infraction of TSBC policy will result in suspension. Students may be asked to inform their parents and/or pastor.
- d. Suspension – TSBC reserves the right to suspend students involved in serious infractions. A student may be placed on suspension without a formal warning if the Student Success Team deems the infraction serious enough. When suspended, the student must leave campus within the stated time limit. The student may not attend campus activities during the suspension time except by written permission from the Vice President of Academic Affairs. The Student Success Team will designate the length of suspension. Parents and/or pastor may be notified. The Student Success Team may readmit a student upon his/her written request and approval from the Vice President of Academic Affairs.
- e. Dismissal – The student must leave school for a minimum of one year after which he/she may be considered for readmission at the discretion of the Vice President of Academic Affairs and the Student Success Team.
- f. Expulsion – The student must leave school immediately and may never return.

Disciplinary Appeal Process

The student has the right to appeal major disciplinary actions taken by the Vice President of Academic Affairs or the Student Success Team.

The Appeal Form (located in the TSBC Catalog/Handbook and at the end of this report) must be completed within 48 hours of the original decision. The appeal should follow the student complaint procedures as set forth in the TSBC Catalog/Handbook and at the end of this report. The proper authorities will follow up on all appeals.

DISCIPLINE AND DISMISSAL POLICY

Philosophy of Discipline

Our highest goal for students is growth in their faith and obedience to our Lord and Savior Jesus Christ.

In the event a student needs to be disciplined, Tri-State Bible College desires to deal with each offense in the most loving and Christian way possible. Our goal is to restore the brother or sister to fellowship and usefulness in the Kingdom of God.

Basis for the Discipline and Dismissal Policy

Biblical absolutes are those unchanging Scriptural truths about God, His creation, and the salvation and life He has provided for us. Rooted in His character and commands, these truths are universal and unchanged by time, circumstances, culture, or human interpretation. Included in the absolutes are certain commands and requirements of the Bible about moral living.

Because we desire that the life of Christ be manifested in the Tri-State Bible College community, it is expected that every direct command of God for the believer will be obeyed. To love other Christians, be kind to all men, be filled with the Spirit, obey the Word of God, and trust God for personal needs are illustrative of some of the positive commands of Scripture.

The Bible forbids practices such as stealing, drunkenness, gossip, gluttony, dishonesty, occult involvement, murder, profanity, premarital sex, adultery, and homosexual behavior. In addition, attitudes such as lust, thanklessness, pride, hatred, rebellion, and jealousy are equally displeasing to God. The college takes the position that sexual activity outside of marriage is forbidden as qualified by Scripture (e.g., Gen. 2:24; Matt. 19:1-12; Rom. 1:26-27; 1 Cor. 6:9-11; Eph. 5:31-33). This principle is taught in courses such as anthropology, spiritual formation, and marriage & family, and/or as the issue is brought up by students or faculty in any given class.

These biblical precepts are to govern our lives on and away from campus. The life of Christ will thereby be manifested in our thinking, attitudes, and conduct, while we express joy and happiness in Christian living.

APPENDICES

- Appeal Form
- Appeal Form Procedures
- Tri-State Bible College Annual Crime Statistics Report
- Tri-State Bible College North Annual Crime Statistics Report
- Tri-State Bible College Annual Fire Statistics Report
- Criminal and Sexual Definitions
- Herzing University Akron Annual Security Report

TRI-STATE BIBLE COLLEGE APPEAL FORM

DATE _____

STUDENT

Name _____

Address _____

City _____ State _____ Zip _____

Phone (_____) _____

APPEAL

RESPONSE (by person handling the appeal)

Student Signature _____ Date _____

College Representative _____ Date _____

This form is to be completed in the original and as many copies as necessary. Procedural instructions are on the next page.

APPEAL FORM PROCEDURES—SOUTH POINT LOCATION

Step One:

Send the completed Appeal Form to the professor or other individual involved.

Step Two:

If there is no resolution to the complaint, a copy of the form is then to be forwarded to the Vice President of Administrative Affairs. If the VP deems it necessary, it will then be taken to the Conduct Review Committee. The Conduct Review Committee consists of four members: the Vice President of Administrative Affairs, one professor, one other administrator, and one student member.

Vice President of Administrative Affairs
Tri-State Bible College
PO Box 445
South Point, OH 45680
Phone: (740) 377-2520
Fax TSBC: (740) 377-0001

Step Three:

If no satisfaction is achieved, forward a copy of the form to the President of the TSBC.

President
Tri-State Bible College
PO Box 445
South Point, OH 45680
Phone: (740) 377-2520
Fax TSBC: (740) 377-0001

- Be assured that your complaint will be kept confidential.

Appeal Form Procedures—AKRON ADDITIONAL LOCATION

Step One:

Send this completed form to the teacher or other individual involved.

Step Two:

If no satisfaction is achieved, forward a copy of this form to the Vice President of Akron Additional Location.

Vice President of Akron Additional Location
Tri-State Bible College
PO Box 7124
Akron, OH 44306
Phone: (330) 906-2479

Step Three:

If there is no resolution to the complaint, a copy of the form is then to be forwarded to the Vice President of Administrative Affairs. If the Vice President of Administrative Affairs deems it necessary, it will then be taken to the Conduct Review Committee. The Conduct Review Committee consists of four members: the Vice President of Akron Additional Location, Vice President of Administrative Affairs, one professor, and one student member.

Vice President of Administrative Affairs
Tri-State Bible College
PO Box 445
South Point, OH 45680
Phone: (740) 377-2520
Fax TSBC: (740) 377-0001

Step Four:

If no satisfaction is achieved, forward a copy of the form to the President of the TSBC.

President
Tri-State Bible College
PO Box 445
South Point, OH 45680
Phone: (740) 377-2520
Fax TSBC: (740) 377-0001

- Be assured that your complaint will be kept confidential.

TRI-STATE BIBLE COLLEGE ANNUAL CRIME STATISTICS REPORT

TSBC – South Point, OH Campus

CRIMINAL OFFENSES	2018	2019	2020
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligent	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny	0	0	0
Arrests: Weapons: Carrying, Possessing	0	0	0
Disciplinary: Weapons: Carrying, Possessing	0	0	0
Arrests: Drug Abuse Violations	0	0	0
Disciplinary: Drug Abuse Violations	0	0	0
Arrests: Liquor Law Violations	0	0	0
Disciplinary: Liquor Law Violations	0	0	0

VAWA CRIMINAL OFFENSES	2018	2019	2020
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

No hate crimes were reported for the years 2018-2020.

Crime statistics and campus event procedures are available on the website at www.TSBC.edu. Additionally, crime statistics are kept on file in the Vice President of Administrative Affairs and Vice President of Operations offices and are available upon request.

TRI-STATE BIBLE COLLEGE ANNUAL CRIME STATISTICS REPORT

Akron, OH Additional Location

CRIMINAL OFFENSES	2018	2019	2020
Murder/Non-Negligent Manslaughter	0	0	0
Manslaughter by Negligent	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	01	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Larceny	0	0	0
Arrests: Weapons: Carrying, Possessing	0	0	0
Disciplinary: Weapons : Carrying, Possessing	0	0	0
Arrests: Drug Abuse Violations	0	0	0
Disciplinary: Drug Abuse Violations	0	0	0
Arrests: Liquor Law Violations	0	0	0
Disciplinary: Liquor Law Violations	0	0	0

VAWA CRIMINAL OFFENSES	2018	2019	2020
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

No hate crimes were reported for the years 2018-2020.

Crime statistics and campus event procedures are also available on the website at www.TSBC.edu. Additionally, crime statistics are kept on file in the Vice President of Administrative Affairs and Vice President of Operations offices and are available upon request.

TRI-STATE BIBLE COLLEGE ANNUAL FIRE STATISTICS REPORT

South Point, OH Campus

<i>Facility</i>	<i>Number of Fires</i>	<i>Number of Fire Drills</i>
Broomhall Bible Research Center		
2018	0	3
2019	0	3
2020 ¹	0	2
Marquardt Learning Center/Henderson Library		
2018	0	3
2019	0	3
2020	0	2
Walter E. Staten Administrative Building		
2018	0	3
2019	0	3
2020	0	2

¹ The South Point Campus experienced disruption to normal campus activities and procedures during the COVID-19 pandemic.

CRIMINAL AND SEXUAL DEFINITIONS

Murder/Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligent: The killing of another person through gross negligence.

Sex Offenses: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Statutory Rape: Any sexual act with a person who is under the statutory age of consent.

Rape: The carnal knowledge of a person (forcible, non-forcible, or against the person's will) where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

Fondling: The touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Incest: Any sexual act between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force.

Intimidation: The unlawful placing of another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably will result in a serious potential injury if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joy riding.)

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

Larceny: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations: The violation of laws or ordinances prohibiting; the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transporting of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. Drunkenness and driving under the influence are not included in this definition.)

Hate Crimes: A criminal offense committed against a person, property, or society which is motivated, in whole or in part, by the offender's bias against a race, religion, disability, sexual orientation, or ethnicity/national origin.

Domestic Violence: The violence or other abuse by one person against another in a domestic setting, such as in marriage or cohabitation. It may take place in heterosexual or same-sex relationships, or between former spouses or partners. Domestic violence can also involve violence against children, parents, or the elderly. It takes a number of forms, including physical, verbal, emotional, economic, religious, reproductive, and sexual abuse, which can range from subtle, coercive forms to marital rape and to violent physical abuse.

Dating Violence: This violence or abuse is defined as the perpetration or threat of an act of violence by at least one member of an unmarried couple on the other member within the context of dating or courtship. It is also when one partner tries to maintain power and control over the other through violence. This violence can take a number of forms: sexual assault, sexual harassment, threats, physical violence, verbal, mental, or emotional abuse, social sabotage, and stalking. It can include psychological abuse, emotional blackmail, sexual abuse, physical abuse and psychological manipulation.

Stalking: Stalking is unwanted or repeated surveillance by an individual or group towards another person. Stalking behaviors are interrelated to harassment and intimidation and may include following the victim in person or monitoring them.

MAIN CAMPUS BUILDINGS
South Point, OH



Broomhall Bible Research Center



Marquardt Learning Center/Henderson Library (Left) and Walter E. Staten Administrative Center (Right)



Buildings Bottom to Top

- Broomhall Bible Research Center
- Marquardt Learning Center/Henderson Library (Left)
- Walter E. Staten Administrative Center (Right)

HERZING UNIVERSITY AKRON ANNUAL SECURITY REPORT 2021

The Herzing University, Akron, OH facilities/buildings are being utilized as classrooms and administrative offices for TSBC Akron Additional Location. We are, therefore, including Herzing University Akron Annual Security Report. The report is located on the next page.

